**Performing Arts Meeting**

**Richmond Hotel Yokohama Bashamichi**

TEL 045-228-6655　FAX 045-228-6355

E-MAIL：richmondhotel-yokohama-b@rnt-hotels.co.jp

**in Yokohama 2018**

**Richmond Hotel Yokohama Bashamichi**

**Reservation Form**

Please complete this form and fax/email to Richmond Hotel Yokohama Bashamichi shown above.

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| GUEST INFORMATION |
| Last Name： | First Name： | Gender： |
| Address： |
| Telephone： | Mobile： |
| E-mail：　　　　　　　　　　　　　　　　 |
| **Check-in Date：** | Time of Arrival：(Check-in Time is 14:00/Check-out Time is 11:00) |
| **Check-out Date：** |
| Condition ： □ Non-smoking |
| □　Single room (breakfast included) □　Single room (breakfast excluded) |

＊Breakfast price ¥1,100 and serving hours 6:45-10:00 (LO 9:45)

If you have any questions, feel free to write them down below.

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**Terms and Conditions**

・The price of room will be informed after confirming the availability.

・The room will be guaranteed after our confirmation mail.

・**If you cancel your reservation after 18 o'clock on the day of arrival the following fee will be charged:**

　　　- 50% penalty on the whole stay for a cancellation after 18 o’clock on the day of stay.

　　　- 100% penalty on the whole stay for a cancellation after 22 o’clock on the day of stay .

　　　- 100% penalty in case of no-show.